

Foundation e-portfolio – Mandatory teaching log 2019-20 training year

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Requirement

Each foundation doctor must attend a minimum of 60 hours (during 12 months pro-rata) of teaching during their FY1/FY2 rotation. At least 30 hours (during 12 months pro-rata) must be core foundation teaching. The foundation doctor is responsible for ensuring they attend the minimum number of teaching hours and for logging this in their e-portfolio. If there are concerns regarding engagement, the FTPD/T should discuss this with the FSD.

Statutory and mandatory training, induction sessions and ILS/ALS/equivalent cannot contribute to the 60 hours.

A maximum of 6 hours (10%) of e-learning can contribute to the 60 hours.

Extracted from [UKFPO ARCP "Requirements for satisfactory completion of F1 2019"](#) / ["Requirements for satisfactory completion of FP 2019"](#)

Definitions

- **Teaching** in this context is a structured teaching event provided for a group of foundation doctors (FDs)
- **Core teaching** is that which is available to all FDs within the trust/foundation school and will usually be delivered in face to face sessions
- **Non-core teaching** includes (but is not limited to)
 - departmental teaching (eg seminar/tutorial/small group teaching)
 - grand rounds
 - Balint groups
 - Schwartz rounds
 - simulation training
 - e-learning (max 6 hours)

Rules

- Non-core teaching is not mandatory to be logged – the 60 hours can be made up of core teaching only
- 60 hours is the **minimum**
- A **maximum** of 6 hours (10%) of e-learning can contribute to the 60 hours
- The following **cannot contribute** to the 60 hours:
 - statutory and mandatory training
 - induction sessions
 - ILS/ALS/equivalent
 - bedside teaching
 - completion of SLEs
 - standard ward rounds and other regular on-the-job activities
- FDs are responsible for logging and tracking their own teaching hours
- Trusts/foundation schools are responsible for managing and quality assuring this process
- Teaching must be logged rounded to the nearest half hour
- It is not required to upload evidence of attendance at teaching sessions to the e-portfolio

Logging process

- FDs must log teaching hours in their e-portfolio.
 - Horus
 - **FDs in England:** core and non-core teaching logged by FDs
 - Turas
 - **FDs in Scotland:** core logged by administrators in Turas Learn; non-core logged by FDs in Turas Portfolio
 - **FDs in Wales and Northern Ireland:** core and non-core teaching logged by FDs in Turas Portfolio

Further details on the process in each e-portfolio can be found on the [UKFPO E-portfolio](#) webpage (links here to the relevant e-portfolio website/help pages and to the “UKFP E-portfolios Key Changes for 2019-2020” document).