Foundation e-portfolio – Mandatory teaching log
2019-20 training year

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Requirement
Each foundation doctor must attend a minimum of 60 hours (during 12 months pro-rata) of teaching during their FY1/FY2 rotation. At least 30 hours (during 12 months pro-rata) must be core foundation teaching. The foundation doctor is responsible for ensuring they attend the minimum number of teaching hours and for logging this in their e-portfolio. If there are concerns regarding engagement, the FTPD/T should discuss this with the FSD.

Statutory and mandatory training, induction sessions and ILS/ALS/equivalent cannot contribute to the 60 hours.

A maximum of 6 hours (10%) of e-learning can contribute to the 60 hours.

Extracted from UKFPO ARCP “Requirements for satisfactory completion of F1_2019” / “Requirements for satisfactory completion of FP_2019”

Definitions

- **Core teaching** is that which is available to all foundation doctors (FDs) within the trust/foundation school and will usually be delivered in face to face sessions
- **Non-core teaching** includes (but is not limited to)
  - departmental teaching (eg seminar/tutorial/small group teaching)
  - grand rounds
  - Balint groups
  - Schwartz rounds
  - simulation training
  - e-learning (max 6 hours)

Rules

- Non-core teaching is not mandatory to be logged – the 60 hours can be made up of core teaching only
- 60 hours is the **minimum**
- A **maximum** of 6 hours (10%) of e-learning can contribute to the 60 hours
- The following **cannot contribute** to the 60 hours:
  - statutory and mandatory training
  - induction sessions
  - ILS/ALS/equivalent
  - bedside teaching
  - completion of SLEs
- FDs are responsible for logging and tracking their own teaching hours
- Trusts/foundation schools are responsible for managing and quality assuring this process
- Teaching must be logged rounded to the nearest half hour
Logging process

- FDs must log teaching hours in their e-portfolio.
  - Horus
    - **FDs in England**: core and non-core teaching logged by FDs
  - Turas
    - **FDs in Scotland**: core logged by administrators in Turas Learn; non-core logged by FDs in Turas Portfolio
    - **FDs in Wales and Northern Ireland**: core and non-core teaching logged by FDs in Turas Portfolio

- Further details regarding the process in each e-portfolio can be found
  - in the “UKFPO E-portfolios Key Changes for 2019-2020”
  - on the UKFPO E-portfolio webpage
    (links here to the relevant e-portfolio’s website/help pages)